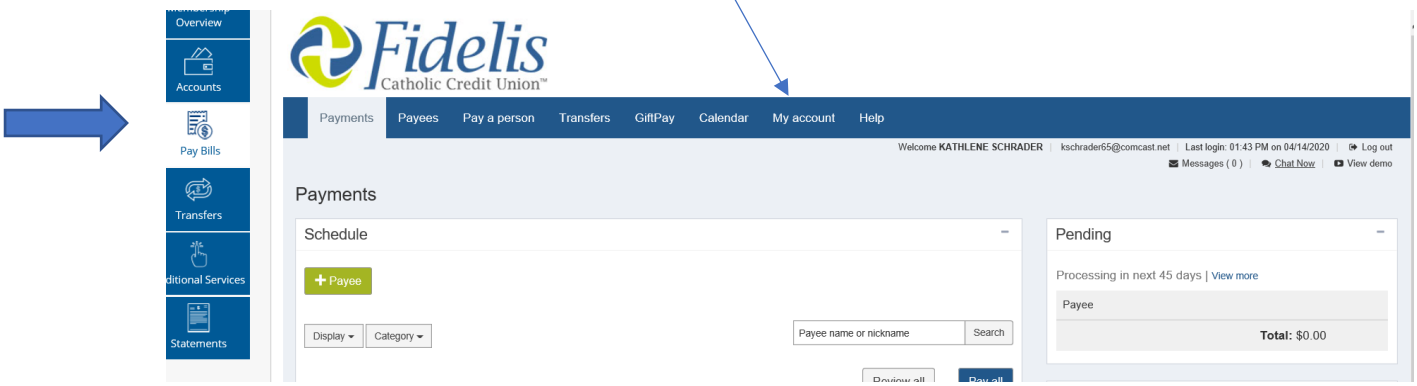
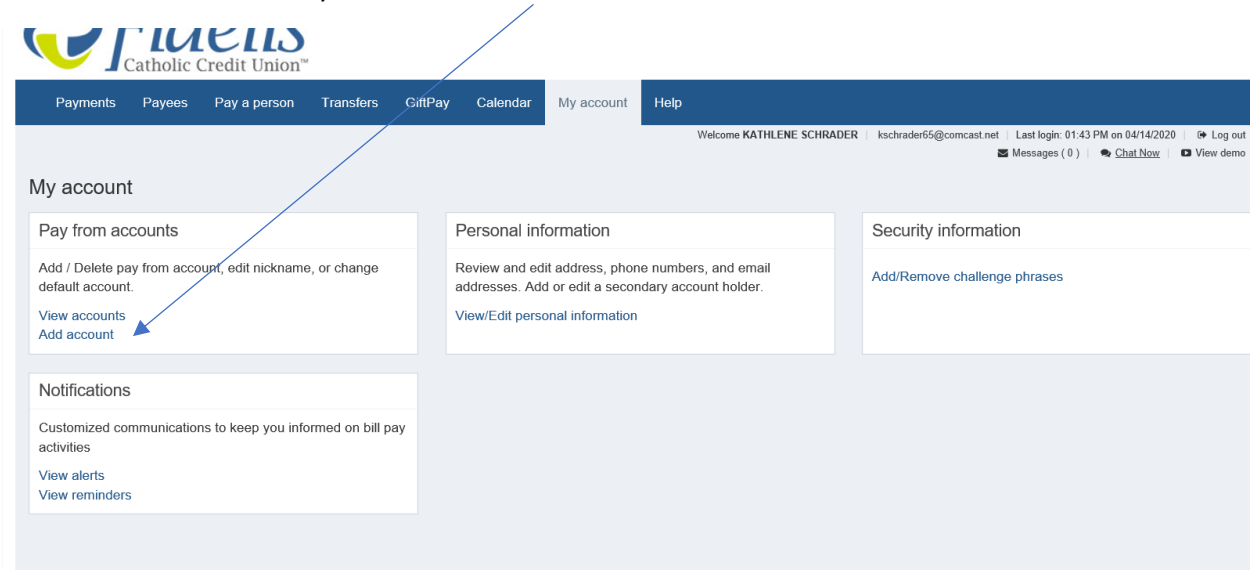
Adding a checking account to Billpay

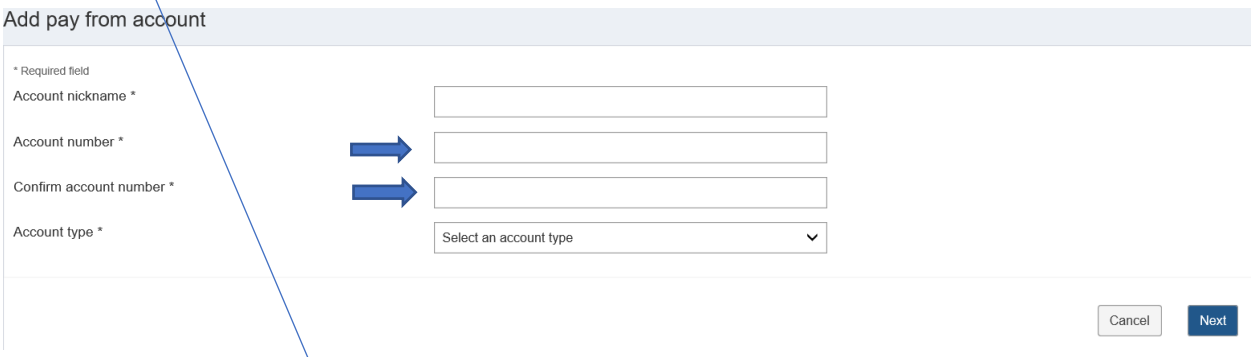
Go into Billpay and then click on My Account

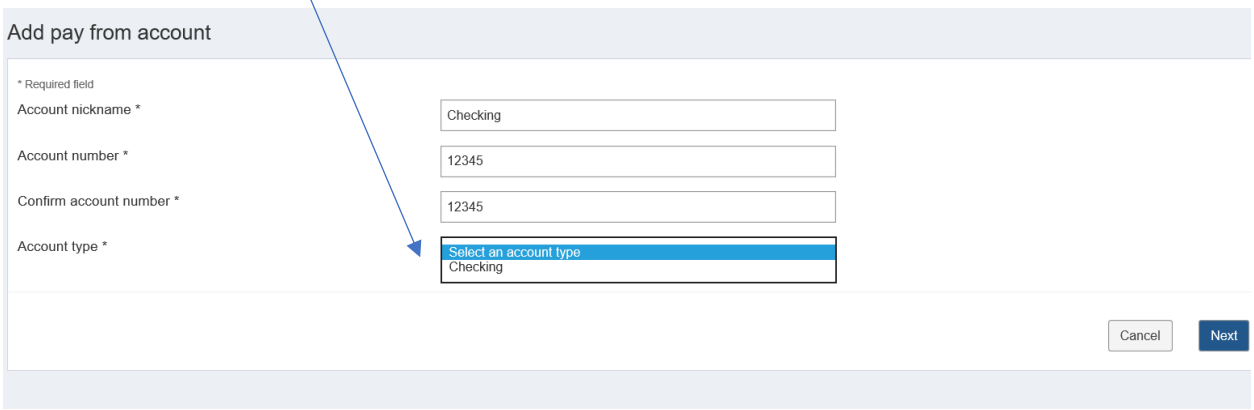


Click on Add Account in Pay from accounts

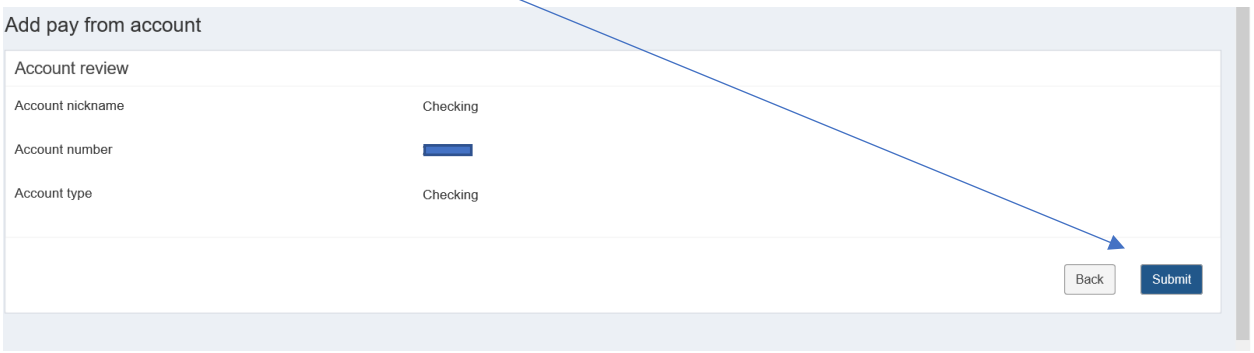
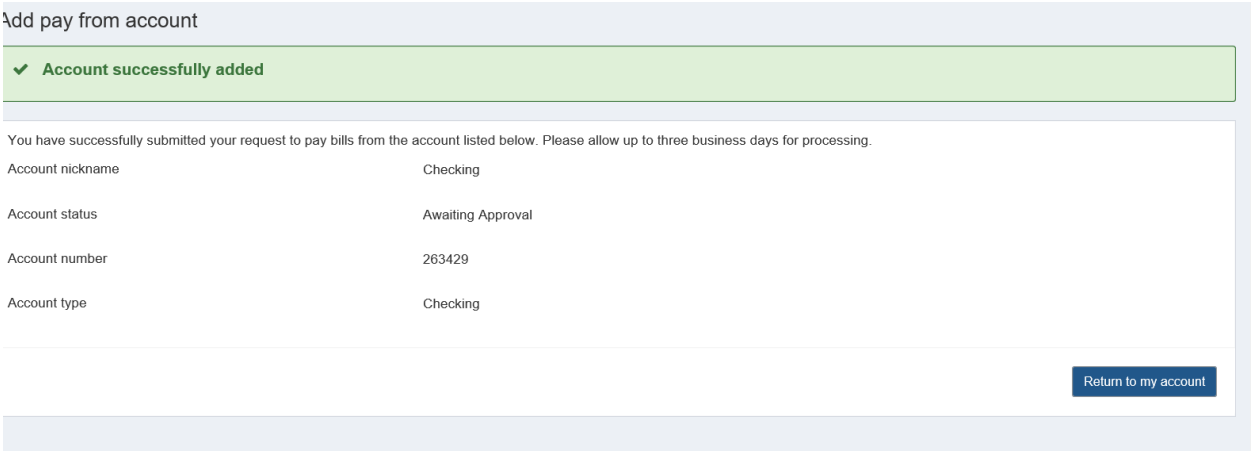


Fill in the fields using your Fidelis account number and click the drop down by Account type and select checking and hit next





Review information and click submit



The last screen will say that it takes up to 3 business days but we approve these accounts 5 to 6 times a day so unless it's on a weekend, the account should be set up in under 24 hours. Usually the same business day.